

**JOHN WARD**  
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A meeting of the **Cabinet** will be held in the Committee Rooms, East Pallant House on **Tuesday 2 November 2021 at 9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

## AGENDA

- 1 **Chair's Announcements**  
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Approval of Minutes** (Pages 1 - 6)  
The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 5 October 2021.
- 3 **Declarations of Interests**  
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**  
In accordance with Chichester District Council's scheme for public question time the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

### RECOMMENDATIONS TO COUNCIL

- 5 **Adoption of Gambling Act 2005 Statement of Policy review and Adoption of Licensing Act 2003 Statement of Licensing Policy** (Pages 7 - 85)  
The Cabinet is requested to consider the report and its appendices and make the following recommendation to Council:  
  
That the Statement of Licensing Policy 2022-2027 (Licensing Act 2003) at Appendix 1, and the Statement of Policy 2022-2025 (Gambling Act 2005) at Appendix 2, be approved and referred to Council for adoption and publication.
- 6 **Financial Strategy and Plan 2022-23 to 2026-27** (Pages 87 - 113)  
The Cabinet is requested to consider the report and its appendices and make the following recommendations to Council:
  - a) The key financial principles and actions set out in appendix 1 of the 5 year

Financial Strategy report are approved.

- b) That having considered the recommendations of the Corporate Governance and Audit Committee, the Minimum Level of Reserves remains set at £4m.
- c) That the current 5 year Financial Model detailed in appendix 2 (Part 2) and the Resources Statement in appendix 3 to the Financial Strategy report be noted.

**7 Funding for Voluntary Action Arun and Chichester (Pages 115 - 118)**

The Cabinet is requested to consider the report and make the following recommendation to Council and resolution:

1. That the Cabinet recommends to Council the continuation of funding to Voluntary Action Arun and Chichester for the provision of infrastructure support to the voluntary and community groups and charities in Chichester District as set out in para 5.2 below.
2. That the Cabinet delegates authority to the Director of Housing and Communities, following consultation with the Cabinet Member for Community Services, to agree a service specification and signing of a three-year funding agreement and delegates to the Grants and Concessions Panel the annual monitoring of performance.

**RECOMMENDATION FROM THE GRANTS AND CONCESSIONS PANEL**

**8 New Homes Bonus (Parish Allocations) Scheme application from Chichester City Council**

The Grants and Concessions Panel recommend to Cabinet the allocation of £43,000 to Chichester City Council in favour of Chichester Runners and Athletics Club and their proposal for a permanent running track at Chichester College.

The recommendation exceeds the delegation to the Panel, but is within the indicative allocation for Chichester City Council for this scheme.

**KEY DECISIONS**

None.

**OTHER DECISIONS**

**9 2021-22 Treasury Management Half-Yearly Update Report (Pages 119 - 129)**

The Cabinet is requested to consider the report and its appendices and make the following resolution:

The Cabinet has duly considered consider the Treasury activity summarised in this report.

**10 Business Rates Pool High Street Project (Pages 131 - 137)**

The Cabinet is requested to consider the report and its appendix and make the following resolutions:

1. That Cabinet agrees the release of the Business Rates Pool monies totalling £70,000 for spend on a 'high street project'.
2. That Cabinet agrees to work commencing on the feasibility study for the

project as set out in section 4 of the report, using the total fund allocated to this Council.

11 **Consultation on bringing Gatwick Airport Northern Runway into use alongside the main runway** (Pages 139 - 151)

The Cabinet is requested to consider the report and its appendices and make the following resolution:

That Cabinet endorse the recommended responses to the consultation questions as set out in Appendix 2 to this report regarding bringing Gatwick Airport northern runway into use alongside the main runway.

12 **Engagement Response to National Highways A259 Chichester to Emsworth Cycling and Walking Route** (Pages 153 - 172)

The Cabinet is requested to consider the report and its appendices and make the following resolution:

That having considered the recommendation from Environment Panel (para 8.4), Cabinet is recommended to indicate the Council's support for National Highways' proposed walking and cycling improvements to the A259 Chichester to Emsworth.

13 **Future Funding for Community Wardens** (Pages 173 - 183)

The Cabinet is requested to consider the report and its appendix and make the following resolutions:

1. That Cabinet agrees to continue to fund 50% of the Community Warden Service and 100% of the Senior Community Warden post for 1 year (as set out in section 7 below), subject to match funding being secured from partners.
2. That a review of the service and funding is undertaken during 2022 as set out in para 4.2 below.

14 **Priory Park Task and Finish Group** (Pages 185 - 190)

The Cabinet is requested to consider the report and its appendices and make the following resolutions:

1. That Cabinet agree to the setting up of a Priory Park Task and Finish Group to address the motion passed by the September Council.
2. That Cabinet agree the Terms of Reference of the Task and Finish Group as set out at Appendix B.

15 **Late Items**

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

16 **Exclusion of the Press and Public**

The Cabinet is asked to consider in respect of agenda item 17 (and if required Appendix 2 to Agenda Item 6) whether the public including the press should be excluded from the meeting on the following ground of exemption in Schedule 12A to the *Local Government Act 1972* namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

[**Note** The report and its appendices within this part of the agenda are attached for members of the Council and relevant only (printed on salmon paper)]

17 **Funding for a staff pool car pilot** (Pages 191 - 193)

The Cabinet is requested to consider the report and make the resolutions as set out in sections 2.1 and 2.2 of the report.

### NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform Democratic Services of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]
- (4) Subject to Covid-19 Risk Assessments members of the public are advised of the following:
  - (a) Where public meetings are being held at East Pallant House in order to best manage the space available members of the public are in the first instance asked to listen to the meeting online via the council's committee pages.
  - (b) Where a member of the public has registered a question or statement they will be invited to submit the question or statement in advance to be read out by Democratic Services. They may attend the meeting but will be asked to sit in an allocated seat in the public gallery.
  - (c) It is recommended that all those attending take a lateral flow test prior to the meeting.
  - (d) All those attending the meeting will be required to wear face coverings and maintain social distancing when in the building/meeting room.
  - (e) Members of the public must not attend any face to face meeting if they or a member of their household have Covid-19 symptoms and/or are required to self-isolate.
- (5) A key decision means an executive decision which is likely to:
  - result in Chichester District Council (CDC) incurring expenditure which is, or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
  - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
  - incur expenditure, generate income, or produce savings greater than £100,000

## **NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET**

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.